



The Acorns
Primary and Nursery School

Mutual respect Equity Inclusivity Love

**Admissions Policy
for
2-Year Olds**

March 2025

Policy Document Version Control

Responsibility for Policy:	<i>EYFS Leader</i>
Policy approval/date:	<i>March 2025</i>
Frequency of Review:	<i>Annual</i>
Next Review date:	<i>September 2025</i>
Related Policies:	Admissions Policy for 3-Year olds The Early Years Foundation Stage Policy
Minor Revisions:	<i>Removed: '2 session must be booked per week' as we now expect 5 sessions</i>
Major changes	No
Full re-write	No



We are a Rights Respecting School with No Outsiders

Article 15: Every child has the right to meet with other children.

Article 28: Every child has the right to an education.

Mission: Be The Best You Can Be

Vision: Providing A World-Class Start To Life

At The Acorns Primary & Nursery School, we are a Rights Respecting School where everyone is welcome - we have No Outsiders. We equip our pupils with the skills and knowledge they need to become positive, global citizens. During their time here, children develop into intrinsically motivated, life-long learners: they understand the value of working hard and they aspire to achieve.

Our pupils leave us with a strong, moral compass, comfortable in their own skin, and knowing their own minds. They are brimming with self-belief and self-worth and are capable of being in respectful, trusting relationships with others in their community.

Throughout their time at The Acorns, we instil the characteristics of effective learning. These allow our pupils to develop into confident, resilient, and independent adults, prepared to succeed in the modern world.

We achieve this vision through our daily mission - Be The Best You Can Be - and by remaining true to our core values of Mutual respect, Equity, Inclusivity and Love.

Values:

Mutual respect



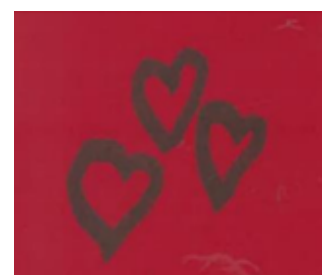
Equity



Inclusivity



Love



Children can join our 2-year old Caterpillar room from the term after they turn 2 years of age. There are a maximum of 20 places for 2-year olds per morning session running from 8.40-11.40am and priority for those places is given to children on a waiting list, followed by children in receipt of 2-year old funding.

In order to apply for a place parents/carers must first find out if they are eligible for 2-year old funding. There are two funding offers available for two year olds, only one offer can be used per child:

- For 15 funded childcare hours for working for working parents of two year olds, apply through Childcare Choices.
- For 15 funded childcare hours for two year olds families, in receipt of additional government support, apply via the Cheshire West and Chester website, at the local Children's Centres (Portside & Stanlaw Abbey) or by using the link Apply for Childcare places: Gov.uk
- You can also apply via the Early Years Funding team on 01244 973919

To help the Early Years Funding team to check your eligibility you will need to provide your name, date of birth and national insurance number as well as the name and date of birth of your child.

Families must then contact Stanlaw Abbey or Portside Children's Centre to arrange an appointment with an Early Years Worker. They will also give you a free book start pack and tell you about all the great activities you can access in the Children's Centre. They will either issue a 'Confirmation of Eligibility' which school will need before your child can start, or they will send a letter directly to school: they will confirm this with you during the meeting.

Those not eligible for funding must pay for sessions and these are priced at £12.50 per 3-hour session. All booked sessions must be paid for a week or a month in advance using School Spider app. If payment for a session has not been received by the end of the week, the child will not be permitted to attend further sessions until the outstanding debt has been cleared.

Sessions must be booked for the term and changes to the sessions attended may only be made at the start of a term.

In the event of oversubscription

There are 5 morning sessions per week during term time and a maximum of 20 2-year olds may attend a session. In the event of sessions being full the following will be applied:

- Priority to those who have been on the waiting list from the earliest date
- Priority will be given to those children in receipt of 2-year funding (EYPP)
- Priority will be given to children who already have siblings in the school
- Priority will be given to older children

Admission to the 2-year old Caterpillar room does give priority for places in the 3-4 year old Butterfly room but attendance within our Nursery does not give automatic admission to the Reception class. Applications to join the Reception class must be submitted to Cheshire West and Chester by the required date. Please see the Cheshire West and Chester website for details about the Reception class admissions procedure.